

## September 2024

Dear Parents and Carers,

This letter outlines our plans for the next academic year. This letter will also be available on our website in the letters section.

Please note that **Friday 12<sup>th</sup> of July** is a training day. Each year this day is used for teachers to complete 'handovers' and discuss their current cohort with the next class teacher. Please can all children bring a plastic bag to school on Thursday 11<sup>th</sup> to bring home their books and any other items in school.

As communicated in the latest newsletter, on the week beginning **Monday 15<sup>th</sup> July**, we will have a transition week. During this transition week all children will move to their new classroom with their new teacher. Children will return to school after the summer holidays on Tuesday 3<sup>rd</sup> September as Monday 2<sup>nd</sup> of September is a training day. The new Reception class for 2024 will start on Thursday 5<sup>th</sup> September. Meet the teacher sessions will be during the second week back on Wednesday 11<sup>th</sup> September.

**School Day:** In September 2024, it will be statutory that all schools must remain open for 32.5 hours a week, therefore the end of the day for all classes will need to move to 3.15pm. The reason some classes finish school slightly earlier is due to the size of our playground, in past years we have tried to get children out one class at a time to limit overcrowding on the playground. In September, all classes will finish at 3.15pm however Class Reception and KS1 will try and come out just before 3.15pm and KS2 at 3.15pm to try and limit overcrowding where possible.

**Class Reception** – School Starts at 8.45am, School finishes at 3.15pm

**Class 1 and Class 2** – School Starts at 8.45am, School finishes at 3.15pm

**Class 3 and Class 4** – School Starts at 8.45am, School finishes at 3.15pm

**Class 5 and Class 6** – School Starts at 8.45am, School finishes at 3.15pm

All children will line up in a designated area on the playground and be spread out on the yard. The gate will be locked at 8.50am as all children will go in as soon as possible to start their day. In September, families should not be arriving to the front door without an agreed arrangement by a member of the staff team. All families should aim to get their children to school on time ready to start their day with their peers. As the office is extremely busy we would like to continue to ask you to call on a morning, if you are unavoidably late.

**Reports:** All children's end of year reports will be sent home on Thursday 11<sup>th</sup> July which will give parents time to speak to the previous class teacher during transition week if they have any questions regarding the report. The report format this year has changed to make the reports more personal to each child.



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**Staffing:** I am delighted to share with you staffing information for the forthcoming 2024/25 academic year. I am sure you will be pleased to know there is minimal change to the current staffing model. Below is confirmation of the Class Teachers for September 2024 as well as the Teaching Assistants who support all children across school.

**Class Reception:** Miss Purves will be in in Class Reception and she cannot wait to welcome the new starters. Mrs Lynch will continue as the Early Years Teaching Assistant.

**Class 1:** Mrs Hann and Miss Guest will be in Class 1. Mrs Aston and Miss Clarkson are the teaching assistants who will support in Class 1.

**Class 2:** Miss Mercer will be in Class 2. Miss Goodall and Miss Scanu are the teaching assistants who will support in Class 2 and we are currently interviewing internally for a teaching assistant role.

**Class 3:** Mrs Sanderson and Mrs Evans will be in Class 3. Mrs Crowe is the teaching assistants who will support in Class 3 and we are currently interviewing internally for a teaching assistant role.

**Class 4:** Mrs Severn will be in Class 4. Miss Crockatt, Miss Clarkson and Mrs Crowe are teaching assistants who will support in Class 4.

**Class 5:** Miss Bowler will be in Class 5. Mrs Aston, Mrs MacDonald and Miss Clarkson are teaching assistants who will support in Class 5.

**Class 6:** Mrs Hartley and Mrs Hughes will be in Class 6. Mrs Adams and Mrs Hudson are teaching assistants who will support in Class 6.

**Office Administration:** Mrs King is our School Office Manager and Mrs Drutman is our Office Administrator. As stated in our last newsletter, Mrs Clarke School Business Manager has retired and I am pleased to announce that Mr Marlow is now our new School Business Manager.

**Middy Supervisors:** Mrs Cakar, Mrs Rushton, Mrs Gormusoglu, Mrs Cook and Ms Burrows will continue their roles as Middy Supervisors.

**Premises Staff:** Mr Dowker will remain in the role of Caretaker.

This means that unfortunately we will be saying goodbye and a huge thank you to Mr Cawood. Mr Cawood joined us for a maternity leave nearly 3 years ago and has just remained with us over time. Mr Cawood is now looking to begin a new adventure and we wish him all the best for his future, he will always be a part of our St Paul's family! We are also saying goodbye to Miss Concarr who has worked 1:1 with one of our Y6's for several years, Miss Concarr has done a wonderful job and is now moving to a new school to continue her passion for inclusion and behaviour, good luck Miss Concarr, we will miss you!

**Classrooms:** Classrooms for September 2024 have been discussed at length with our teachers and other professionals such as specialist teachers. All classrooms remain the same and all children will all move up to the next classroom. Some children may have 'break out' spaces in other rooms to support their learning and this will be discussed with families directly.



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Headteacher: Christie Clarke

Chair of Governors: Tom Mitchell



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**School Uniform:** As all pupils should be in full school uniform (with or without the logo) in September, the usual expectations will apply, including the relevant PE Kits. If your child has their ears pierced at the beginning of the holidays, please remove them before returning to school in September. Long hair for both boys and girls should be tied up. Please click on the link to the website for the full school uniform list:

<https://stpaulsprimaryyork.com/parents-carers/school-uniform/>

### **PE in Transition Week – w/c 15<sup>th</sup> July**

PE days will change for the new class for this final week only.

New Y1 - Monday/Wednesday  
New Y2 - Monday/Wednesday  
New Y3 - Monday/Wednesday  
New Y4 - Monday/Wednesday  
New Y5 - Tuesday/Thursday  
New Y6 - Tuesday/Thursday  
New Y7 - Wednesday Morning  
The September PE days will follow.

I would like to again thank everyone for all the support over the last academic year. We are so proud of all the children and staff who are hardworking and dedicated to St Paul's CE Primary School and we really appreciate all of the support you have given us during our celebrations for the schools 150<sup>th</sup> birthday. It has been an incredibly memorable year for our school and we hope that with the wishes we have made memories that will last a lifetime for our pupils.

If you have any questions regarding any information for September, please do not hesitate to get in touch and we will respond as soon as possible.

Yours sincerely,

Christie Clarke

Headteacher



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